

# Arlingtonian Staff Application

Upper Arlington High School ♦ 1650 Ridgeview Rd ♦ Columbus, OH 43221

Please print or type

Name \_\_\_\_\_ Birthday \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Home Address \_\_\_\_\_ Zip \_\_\_\_\_  
Cell Phone \_\_\_\_\_ E-mail \_\_\_\_\_ GPA (cumulative) \_\_\_\_\_

**Type of staff position desired\***

1<sup>st</sup> choice: \_\_\_\_\_  
2<sup>nd</sup> choice: \_\_\_\_\_  
3<sup>rd</sup> choice: \_\_\_\_\_

**List all activities you plan to be involved in next year:**

\_\_\_\_\_

\_\_\_\_\_

**List all classes you plan to take next year:**  
SIGN UP FOR JOURNALISM III-A (ARLINGTONIAN) WHEN YOU REGISTER FOR YOUR CLASSES!

1. \_\_\_\_\_ 6. \_\_\_\_\_  
2. \_\_\_\_\_ 7. \_\_\_\_\_  
3. \_\_\_\_\_ 8. \_\_\_\_\_  
4. \_\_\_\_\_ 9. \_\_\_\_\_  
5. \_\_\_\_\_ 10. \_\_\_\_\_

SIGN UP FOR ARLINGTONIAN WHEN YOU REGISTER FOR YOUR CLASSES TO INSURE YOU HAVE THE PERIOD OPEN.

\*STAFF POSITIONS: Big 3 (EIC, Managing Editor, Copy Editor), Section Editor (Spotlight / Feature / News / Sports / Op/Ed), Staff Writer, Design Editor (all of the preceding positions require Journalism II), Arts Editor, Photojournalist, Graphics Reporter, Business Manager, Ads Editor

1. Do you drive? \_\_\_\_\_

What means of transportation will you depend on for work done on the paper after school and for workshops and/or assignments which are part of your job description and must be done? \_\_\_\_\_

2. Do you or will you have a job during the school week next year? \_\_\_\_\_

If so, will you be leaving early? \_\_\_\_\_ Will you be able to stay after school when necessary? \_\_\_\_\_

3. Summer "journalism camp" at UAHS, normally during the last or second-to-last week of summer, is mandatory for all staff members. Will you be available to attend a week-long camp in early-to-mid August? \_\_\_\_\_

4. Do you and your parents understand that Arlingtonian is a co-curricular activity, meaning it is both a class (with a grade) and an extracurricular activity that requires time outside of class? \_\_\_\_\_

**REGISTER FOR JOURNALISM III-A (ARLINGTONIAN) WHEN YOU SCHEDULE YOUR CLASSES TO INSURE YOU HAVE THE PERIOD OPEN!**

## *Individual Qualifications*

1. How do you feel you relate to and work with other students in a group setting that demands extreme cooperation and team effort?

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2. How do you feel you relate to the adviser and to other adults (i.e. administrators with whom you will have to work)?

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3. Part of producing an award-winning publication involves change and constructive criticism, much like that given to a team by a coach. Can you handle such criticism from the adviser and the editors when it is warranted? (Being able to admit that you are at fault is essential in a staff environment.)

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4. Deadlines and individual initiative are the most important parts of a successful publication and will be major factors in the way you will be evaluated for your class grade. Are you able to discipline yourself to work by planning ahead so that you meet deadlines and initiate activities without being constantly reminded?

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5. Can you honestly say that working on the Arlingtonian staff will be a priority in your list of commitments for next year, even though it requires a lot of additional out-of-class time? Why? (If you are not willing to put in the time you should not be applying.)

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6. List two (2) teachers as references and then give each of them the following *Teacher Evaluation*.

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**Sign up for Journalism III-A (Arlingtonian) when you register for your classes to insure you have the period open!**

I, the undersigned, have read the application and requirements stated within and commit myself to them should I be chosen for the Arlingtonian staff next year.

\_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**RETURN THIS APPLICATION TO THE ARLINGTONIAN MAILBOX OR ROOM 221 BEFORE SPRING BREAK.**



# Arlingtonian Staff Application

## Teacher Evaluation

Student Name \_\_\_\_\_

Grade \_\_\_\_\_

**Dear Faculty member:** The student named above is applying for a position on the Arlingtonian staff for next year and has given your name as a reference. Please answer the following questions by rating the student using the number scale of 1-5, 1 being 'never' and 5 being 'always.' Your answers will be confidential—do not share this information with the student.

**Please return this evaluation as soon as possible ~~by 11:57 AM~~ before Spring Break to Carol Hemmerly's mailbox.** Any ~~SW~~ comments you wish to make will be greatly appreciated. Thank you for your time.

1. Has this student completed all assignments in your class on time?

1      2      3      4      5

Comments: \_\_\_\_\_

2. Do you feel this student works to his/her potential?

1      2      3      4      5

Comments: \_\_\_\_\_

3. Does this student relate well with his/her peers?

1      2      3      4      5

Comments: \_\_\_\_\_

4. Does this student respect authority and display ethical behavior in your classroom?

1      2      3      4      5

Comments: \_\_\_\_\_

5. Does this student accept constructive criticism and implement your suggestions to improve his/her work?

1      2      3      4      5

Comments: \_\_\_\_\_

6. Do you feel this student would be a positive addition to the Arlingtonian staff?

1      2      3      4      5

Comments: \_\_\_\_\_

Teacher Name (print) \_\_\_\_\_ Signature \_\_\_\_\_ Dept. \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

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Teacher Name (print) \_\_\_\_\_ Signature \_\_\_\_\_ Dept. \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_